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ISS

5 April 1971

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 13
29 March - 2 April 1971

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1. At the request of [REDACTED], [REDACTED] who is working on a special DDP project, AIR supplied information on the initial paramilitary training beginning in 1950.

2. Oversubscription and lack of space for the two scheduled, 13 April to 13 May, Reading Improvement Courses was resolved by running both a morning and afternoon course on Tuesdays and Thursdays at Glebe and a Monday and Wednesday course [REDACTED] 25X1A6a

3. The 3 May National Interdepartmental Seminar (NIS) now has seven nominees: CS - 2 (WH, AF); O/DCI - 1 (ONE); DDS&T - 1 (OSA); DDI - 1 (OBGI); and DDS - 2 (O/DDS, OTR).

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4. We have been in touch daily with [REDACTED] at the Advanced Management Program, Harvard ever since Col. White selected Dr. Proctor to fill the request from Dean Van Gorder, Administrative Director of AMP, for a 16 April luncheon speech to the "76" Club in Boston. [REDACTED] has been told of Col. White's directive of no publicity. We sent Dr. Proctor's secretary background material on the AMP and suggested he call [REDACTED] Director, Office of Logistics has also been kept informed at his request. On Tuesday [REDACTED] informed us of Dean Van Gorder's additional request to have Dr. Proctor address the AMP class. 25X1A9a

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5. The Chief of Support, NPIC, [REDACTED] has requested a meeting between OTR support and external training people and their

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NPIC counterparts. The meeting is tentatively scheduled for Monday [REDACTED] Subjects for discussion are the new certifying and disbursing authorities issued to Chief, B&F/NPIC by the Director of Finance (effective 1 April), and the requirement to train additional numbers of DIA employees detailed to the Center in non-Agency courses, specifically the Air Force's Defense Sensor Interpretation and Applications Training Program at Offutt Air Force Base.

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6. [REDACTED] and his staff are taking advantage of our TV 25X1A9a
taping capabilities to put their briefings on tape. [REDACTED] two
25X1A9a hour briefing of [REDACTED] who is on his way to be the Deputy
25X1A Chief of Support, [REDACTED] was taped and four additional hours of VNO
briefings are scheduled for next week.

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7. [REDACTED] mother passed away in Hawaii. He will
return to work after Easter.

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8. The collection of Russian geographical books given to the
library by [REDACTED] about a year ago have been removed
from the shelves. We are trying to relocate them into an area where
25X1A9a they may be useful. [REDACTED], LS, found them too advanced for his
students. They occupied six shelves and were hardly ever used.

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9. [REDACTED] reported to duty as Library Assistant
replacing [REDACTED] who resigned 19 March.

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10. We are very pleased to have two people from the Clerical
Pool assigned to ISS. They spend about half their time doing the
records microfilming under [REDACTED] direction and the other
half working on AIR backlog. Eight hours straight microfilming would
drive anyone up the wall so we split their duties.

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11. [REDACTED] has left on maternity leave. Her replacement is
Mrs. [REDACTED].

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Chief

Instructional Support Staff

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